

**Company Background:**

DGB Bank is a licensed commercial bank in Cambodia and a member of DGB Financial Group in Korea listed on Korea Stock Exchange. Candidates meeting the following conditions are kindly invited for interview to join the Bank.

**Job Title: Sale Support Officer.**  
**Base in Phnom Penh, Head Office**

**Responsibilities:**

- Promoting the bank's products and services specifically non-loan products which include deposit, remittance, card, mobile banking, internet banking, etc.
- Supporting and handling customers' inquiries related to the bank's products and services particularly non-loan product.
- Assisting customers' in relation with collecting required documents for each product's application including deposit to ensure their eligibility for each type of products
- Communicating with clients to ensure their application is smoothly processed.
- Achieving monthly plan on each assigned product.
- Providing good service and communication with the potential and existing clients;
- Handling clients' issues relating to the bank products and service, and take a prompt action to solve the problem.
- Handling other tasks assigned by Manager.

**Requirements:**

- Minimum Two -Year experience with banks or MFIs.
- University students or Bachelor degree in Finance and Banking or relevant field
- Friendly, smile and professional sound
- Flexibility and self-confident
- Be able to work under pressure
- Honesty, Commitment and hard work
- Good communicate skills.

**Remunerations:**

Competitive salary with benefit packages, including two months bonus of basic salary, lunch allowance, insurance, uniform, etc.

**How to apply:**

CV with Cover letter to the following address: N° 689B, Kampuchekrom Blvd., Sangkat Teuk Laak I, Khan Toul Kork, Phnom Penh, Cambodia. Tel: 023 999 990, Email: [hr@dgbcamboia.com](mailto:hr@dgbcamboia.com) Only short-listed candidates will be invited for interview.