

Company Background:

DGB Bank is a licensed commercial bank in Cambodia and a member of DGB Financial Group in Korea listed on Korea Stock Exchange. Candidates meeting the following conditions are kindly invited for interview to join the Bank.

Job Title: Internal Auditor
Based in Phnom Penh, Cambodia

Responsibilities:

- Perform audit steps and procedures and gathering necessary information to determine adequacy of internal controls and compliance according to the pre-audit.
- Perform the analytical review procedure for each audit assignment.
- Get in contact with the branch to organize the staff/team for the audit and/or borrower visit.
- Organize working papers files according to the policies and procedures of audit.
- Conduct the entry conference with the branch key concerned persons according to the procedure's steps.
- Perform audit steps and procedures and obtaining necessary information to determine adequacy of internal controls and compliance.
- Determine the audit scope and objective and accordingly prepare audit work plan.
- Resolve auditing and operational issues in a timely fashion.
- Set priorities, identify necessary audit plan changes, supervise audit processes and prepare detailed reports on findings.
- Ensure that audit processes comply with company standards.
- Review audit reports for correctness and completeness before submitting to management.
- Develop a strong understanding of business and system processes.
- Ensure all working papers are completed and in order.
- Write and submit draft audit report to Internal Audit Manager.
- Perform other tasks and functions as may be assigned by Internal Audit Manager.

Requirements:

- Bachelor degree in the field in Accounting and Finance or related field.
- Minimum of 1 or 2 years of internal auditor in the financial services sector is an advantage (auditing field in Bank/MFIs).
- Knowledge and understanding of all facets of the bank operations.
- Proven knowledge and understanding of Information Technology are advantage.
- Some experience in Accounting and Finance or Auditing.
- Knowledge of auditing processes and understanding of functions to improve the internal control system.
- Have a good providing the recommendation and reporting.
- Excellent interpersonal, communication, and presentation skills with logical thinker, good attitude, fast learner and good team player.
- Good written and spoken English.
- Ability to multi-task, manage the team and meet deadlines.

Remunerations: Competitive salary with benefit packages, including two months' bonus of basic salary, lunch allowance, insurance, uniform, etc.

Join DGB Bank for a better opportunity on self-development, an opportunity to learn and study with a professional banker.

How to apply: CV with self-introduction letter to the following address: N° 689B, Kampuchekrom Blvd, Sangkat Teuk Laak I, Khan Toul Kork, Phnom Penh, Cambodia.

Tel: 023 999 990, Email: hr@dgbcamboia.com

Only short-listed candidates will be invited for interview.

Closing Date: 30 September 2022