

**Company Background:**

DGB Bank is a licensed commercial bank in Cambodia and a member of DGB Financial Group in Korea listed on Korea Stock Exchange. Candidates meeting the following conditions are kindly invited for interview to join the Bank.

**Job Title: DB Administrator**

Based in Phnom Penh, Cambodia

**Responsibilities:**

- Maintain databases ensuring that data is held securely, with integrity and meets all DGB Bank's policy and security standards. Ensure that processes for the capture and maintenance of data are effective and efficient.
- Ensure necessary system maintenance and upgrades are planned, communicated and implemented with minimal impact on business operations; identifying any relevant training requirements with staff may need be trained on or notified of the changes
- Design, implementation, support and monitoring of Data Warehouse and reporting systems.
- Provide subject matter expertise, advice and consultancy for assigned projects
- Ensure that backup and recovery plan for databases, application and reporting systems are in place
- Installing and testing new versions of the DBMS
- Create and maintain up to date the documents, including data standards, procedures and definitions for the data dictionary
- Communicating regularly with technical, applications and operational staff to ensure database integrity and security
- Developing, managing and testing backup up and recovery plans; ensuring that storage and archiving procedures are functioning, correctly; capacity planning.
- Monitor databases, application and reporting systems performances, generate the report in Monthly basis
- Report on operational tasks in Monthly basis
- Report on project tasks in Monthly basis.
- Other tasks assigned by line manager.

**Requirements:**

- At least Bachelor degree or equivalent on Computer Science or Information Technology
- At least 3 years of Development, Data Warehouse and Business Intelligent experience.
- At least 3 years experiences in PostgreSQL Database.
- Experienced in Microfinance or Banking sector is preferred.
- Knowledge in other databases including Microsoft SQL, Oracle, MySQL is plus
- Experienced in large scale MIS environment with multiple databases and multiple platforms.
- Experienced in the creation and reviewing of system architecture and technical documentation.
- Good in written and verbal communication skills and the ability to communicate effectively and all levels of the business.
- Good in problem solving and analysis skills.

**Remunerations:** Competitive salary with benefit packages, including two months bonus of basic salary, lunch allowance, insurance, uniform, etc.

**How to apply:** CV with self-introduction letter to the following address: N° 689B, Kampuchekrom Blvd, Sangkat Teuk Laak I, Khan Toul Kork, Phnom Penh, Cambodia.

Tel : 023 999 990, Email : [hr@dgbcamboia.com](mailto:hr@dgbcamboia.com)

Only short-listed candidates will be invited for interview.