

**Company Background:**

DGB Bank is a licensed commercial bank in Cambodia and a member of DGB Financial Group in Korea listed on Korea Stock Exchange. Candidates meeting the following conditions are kindly invited for interview to join the Bank.

**Job Title: Senior Card Operations Officer**

Based in Phnom Penh, Cambodia

**Duties:**

**ATM and Card project:**

- Actively participate in ATM project with related parties (Risk, IT, Finance, Compliance Department and Vendor) on producing of business requirement, functional specification and technical specification documents.
- Work with vendor on card, receipt and journal design.
- Work closely with vendor, IT team and other related parties on ATM placement, ATM installation and decoration of ATM room.
- Prepare manual, procedure and guideline of ATM and Card such as cash loading, ATM reconciliation, decoration of ATM room and Card management for standard procedure and maintaining a high level of security.
- Prepare training material and provide training to related staff on cash loading, ATM reconciliation, card management, etc.
- Handle and solve all ATM related incidences and fraudulent issues to maintain both customer and company interest.
- Plan the UAT testing, develop test scenarios and test cases of ATM application, and perform UAT testing to make sure the system is applicable to real scenarios and in accordance to the requirement.

**ATM Operation:**

- Monitor daily cash balance and ATM service quality to ensure there is no interruption for daily transactions and on-going service to clients.
- Coordinate with vendor on ATM maintenance and troubleshooting to ensure ATM machine is properly performed.
- Analyze the performance of ATM and make recommendation for new development or suggested ideas for improving of security system.

**Requirements:**

- At least bachelor's degree in information technology, Management information system, computer science or engineering
- At least 2 years' experience in Banking
- Java: JEE, JSP, Spring
- Web: HTML/CSS, Bootstrap, Javascript (jQuery, Angular)
- Database: PostgreSQL
- Framework: IONIC
- Effective verbal, presentation and listening communications skills, effective written communications skills.
- Be independent, professional, confidential and objective.

**Remunerations:** Competitive salary with benefit packages, including two months' bonus of basic salary, lunch, allowance, insurance, uniform, etc.

**How to apply:** CV with self-introduction letter to the following address: N° 689B, Kampucheakrom Blvd, Sangkat Teuk Laak I, Khan Toul Kork, Phnom Penh, Cambodia.

Tel: 023 999 990, Email: [hr@dgbcamboia.com](mailto:hr@dgbcamboia.com)

Only short-listed candidates will be invited for interview.

**Closing Date: 31 March 2021**